



Position Description

Position Title: NBL1 Game Day Coordinator (GDC)
Organisation: City of Sydney Basketball Association (CSBA)
Location: Alexandria, NSW
Reports to: CEO

ORGANISATION OVERVIEW

The CSBA is a not-for-profit community-based Basketball Association focused on developing the game of basketball in the City of Sydney area which also encompasses the eastern and south-eastern suburbs. Over 4,000 people visit the stadium in Alexandria each week with a player base of approximately 2,500. The stadium is home to the Sydney Comets who compete in Basketball NSW (BNSW) representative competitions.

OVERVIEW OF THE POSITION

The primary role of the GDC is to manage and oversee all aspects of the game day experience for Comets home NBL1 games. They must be a highly organised and self-driven individual able to provide a high level of customer service to create a welcoming and entertaining environment for everyone in attendance at games.

MAIN ROLES OF THE GDC

- Leading and directing a team of volunteers/staff on game day.
- Promotion of game days via social media, CSBA website and other appropriate channels.
- Liaising with local community groups to organise half time entertainment.
- Liaising with food/drink suppliers to coordinate post-game catering.
- Acquisition of prizes to give away on game days.
- Clean and setup prior to games and pack-up and clean after the conclusion.

ESSENTIAL CRITERIA

- Working with children check.
- Excellent planning and organizational skills.
- Be able to lead a small team of volunteers/staff.
- Solution orientated problem solver with a proactive approach and proven initiative.
- Self-driven and able to work with minimum supervision.

APPLICATIONS

The commencement date of this position is as soon as possible. The role will require weekend availability when games are on as well as some preparation work during the week. Any interested applicant must email a copy of their current CV with a covering letter (maximum 2 pages) to ceo@sydneybasketball.com.au.

Closing date is Friday 3rd February 2023.