


## CSBA Team Nomination Guide

### Key Information Before Entering a Team

- **All players must be registered** with CSBA before taking the court.
- Players cannot switch clubs or divisions once registered.
- **Uniforms must match by Week 3** (numbers on front & back, no duplicates).
- **Representative players** must be declared on nomination forms. Max 3 reps on court in juniors, and reps cannot play below Div 2 (junior competitions only.)
- **Duty responsibilities** (score bench, clock) are compulsory — failure = fine + loss of 2 points (junior competitions only.)
- **Finals eligibility** = 55% of season games played for junior competitions and 45% for senior competitions.
- **Forfeits** Two forfeits in a row may result in disqualification.
- All teams, players, coaches, and spectators must follow the **CSBA Code of Conduct**.

 **Important:** Teams that don't nominate within the official period may miss out. Our competitions are very popular and places cannot be guaranteed after the deadline.

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### Entering Your Team into a Competition

When nominations are open:

1. **Login to your Dashboard**
2. Click the **Team Nominations Tile** (only visible when nominations are open and for users 18+).

The nomination form has **8 sections**:

#### **SECTION 1 – Select Previous Team**

Choose an existing team to copy the roster (you can edit in Section 5).

#### **SECTION 2 – Team Name & Division**

Rename your team if needed. Select the correct **grade and division**.

#### **SECTION 3 – Team Manager**

Your details will auto-fill as Team Manager.

#### **SECTION 4 – Coach (Optional)**

Add a Team Coach if applicable.


#### **SECTION 5 – Player Roster**

Confirm roster. Add/remove players as needed.

- Adding a new player requires **full name, DOB, and email**. This information must be correct entering false information may result in a fine.
- Ensure accuracy — this links to their Dashboard, Basketball NSW rego, and Active Kids data.

### **SECTION 6 – Notes**

Provide extra information (e.g., school camp dates to request a bye).

 Draws **cannot** be changed once released.

### **SECTION 7 – Review**

Check all details carefully, especially **grade & division**.

### **SECTION 8 – Payment**

Confirm the \$0 team nomination fee. This step is still required to finalise the nomination.

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### **Need Help?**

For assistance, contact our Competitions Manager:  
**[competitions@sydneybasketball.com.au](mailto:competitions@sydneybasketball.com.au)**